



# Office

What we do &

# Angels

How we work

officeangels  
RECRUITMENT CONSULTANTS

The world of work is changing – and fast – with Office Angels at the forefront. Agile, working smart. Connecting companies with talent, not just CV matching. Providing support at every stage of the process.

**Our team can instinctively identify the right Permanent and Temporary employees for the job.**

**We lead with the**

# Head

Individuality and culture fit are at the heart of people placement in today's economy. It's how we've grown meaningful, effective relationships with the businesses we represent and the diverse stream of talent on our books.

**This is why, after 30 years, there's a lot of love for Office Angels – one of the UK's most recognised brands.**

**And place with the**

# Heart



## We live and work by 4 principles

Because we know what works now and where technology/trends are taking us. Our 4 principles are built into our collective DNA. It's our unique approach and our big difference.

# People

# Chemistry



### 1. Our people **Professional personality**

We're people people, not sales people. We listen. We ask questions – yes, even the awkward ones. Paying attention. Staying committed. Whatever it takes to ensure you are satisfied with the end result.

### 2. Our business **Inside-out thinking**

We want to know what makes your business tick, from your culture to your future goals. Adding this to our expert market knowledge helps us plan for anything, from the inside-out.

### 3. Our calling **Talent nurturing**

Through our passion for finding and nurturing talent, we've built a community of amazing, committed, ready-to-go people. The right qualifications and experience are just the start – digging deeper reveals the right personality for you and your business.

### 4. Your benefits **Rewarding relationships**

Working with us gets the right person for the role, with value added at every stage. We take pride in helping to develop businesses and careers as if they were our own. A priceless range of recruitment and onboarding services are included as standard.

**Work**

**Life**

# We work with you

Recruitment can be confusing, but don't panic. That's where Office Angels add value – like an extension to your team.

Make use of our market knowledge, salary guidance and job trend insights to offer the right mix of pay/benefits and future prospects. It's worth knowing that many Temps start life as stand-ins and are quickly offered a Permanent role!





# To make life easy

With locations throughout the country, we provide personalised local service and powerful nationwide reach.

Every business and its market is different. Our people are experts in their local markets and we'll always work flexibly to tailor our services to you – to help find that special someone; whether it's just one Temp or a whole Permanent team.



# Finders

Helping you find the right people

**First impressions count.** For your business and potential employees. We can guide you and coach your hiring managers to ensure their interview skills and techniques get the best out of them, while selling your business with confidence.

**This makes you irresistible.** Every vacancy becomes an opportunity to attract the right people. With job ads that blend art/psychology; projecting your brand as a people magnet.

**Onto onboarding.** It's not enough to recruit talent. We can help you keep it. By strengthening your induction routine to create a powerful retention strategy.

# Keepers

It's why businesses keep coming back

**More than recruitment.** Where to find the best people. How to wow them. Which roles are hot in your area? We can keep you in the know. Agile and ready for your next business challenge.

**Stay in the know.** We'll keep you informed so your business can take advantage of all the latest and local market knowledge, trends, employment law and sector information.

**Polishing your profile.** Your brand is what people think of you. A positive brand attracts the people you need. We can help yours stand out as one to work for.

# Serious

# Passion

In a nutshell, this is how we approach finding your next employee(s)...

## The chat

## The findings

## The attraction

## The shortlist

## The offer process

## The aftercare



A face-to-face meeting will tell us more about who and what your business is looking for. This is where we can offer advice on your employee value proposition, salary and benefits comparisons and what is happening in the market.

We use an array of channels to attract the right people for your business and interview and screen the interested parties. Because there's more to finding the right person than a job spec.

Every advert we write is carefully crafted, so they say the right things to the right people – and stand out for all the right reasons.

We'll cherry-pick from our pool of talent and tell the promising ones more about you. We'll draw up a shortlist and prep both parties for interviews.

**One of these people will be your new recruit, yay!** We can also fast track Temps, if you need them to start sooner.

Once you have selected your favourite, we can help the whole process move forward. Not just the legals and contractuals, but keeping energy and momentum levels high during the testing time between your offer and starting day.

We don't stop the day your fresh talent starts working for you. Our role is ongoing. We make sure you're happy – and they're happy – and that everything works out brilliantly. Job done.

**The kind of sectors we thrive in:** HR, Marketing, Accounts, Financial, IT, Legal, Education, Manufacturing, Utilities, Logistics & Distribution, you name it.

**The kind of roles we love to fill:** Temporary, Interim and Permanent – we're surprisingly diverse and flexible from administrative roles to management level.



# Click / Chat

If you're hunting for the best talent and a recruitment partner that goes above and beyond – we're here for you.

Find your local team  
at **office-angels.com**



**Over 89% of our customers are  
happy/delighted with our service.  
We won't stop until it's 100%.**  
Because that's the standard  
we expect of ourselves.